



Board of Health Executive Committee

Monday, December 23, 2024

2 p.m.

MS Teams

AGENDA
BOARD OF HEALTH EXECUTIVE COMMITTEE
MONDAY, DECEMBER 23, 2024, FROM 2 TO 3 P.M.
VIRTUAL MEETING

MEMBERS:	René Lapierre Mark Signoretti	Abdullah Masood Natalie Tessier	Ken Noland
STAFF:	M. Mustafa Hirji	Rachel Quesnel	France Quirion

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **REVIEW OF AGENDA / DECLARATION OF CONFLICT OF INTEREST**
4. **APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES**
 - 4.1 **Board of Health Executive Committee Meeting Notes dated November 4, 2024, 2023***

MOTION: *THAT the meeting notes of the Board of Health Executive Committee meeting of November 4, 2024, be approved as distributed.*

5. **NEW BUSINESS**
 - *Personal matters about an identifiable individual, including municipal or local board employees*

IN CAMERA

MOTION: *THAT this Board of Health Executive Committee goes in camera to deal with personal matters about an identifiable individual, including municipal or local board employees. Time: ____.*

RISE AND REPORT

MOTION: *THAT this Board of Health Executive Committee rises and reports.
Time:_____.*

6. ADJOURNMENT

MOTION: *That we do now adjourn. Time: _____ p.m.*

*attachment



MINUTES

BOARD OF HEALTH EXECUTIVE COMMITTEE

MONDAY, NOVEMBER 4, 2024 – 11:30 A.M.

MEETING ROOM 344, 3RD FLOOR, PUBLIC HEALTH SUDBURY & DISTRICTS

BOARD MEMBERS PRESENT

René Lapierre

Ken Noland

Mark Signoretti

Natalie Tessier

BOARD MEMBERS REGRETS

Abdullah Masood

STAFF MEMBERS PRESENT

M. Mustafa Hirji

Renée St Onge

Rachel Quesnel

R. QUESNEL PRESIDING

1. CALL TO ORDER

The meeting was called to order at 11:56 a.m.

2. ROLL CALL

3. ELECTION OF BOARD EXECUTIVE COMMITTEE CHAIR FOR 2024

Nominations were held for the position of Board Executive Committee Chair. Mark Signoretti was nominated and nominations were closed. Mark Signoretti accepted the nomination and the following was announced: ***THAT the Board of Health Executive Committee appoint Mark Signoretti as the Board of Health Executive Committee Chair for 2024.***

M. SIGNORETTI PRESIDING

4. REVIEW OF AGENDA / DECLARATION OF CONFLICT OF INTEREST

The agenda was reviewed and approved as circulated. There were no declarations of conflict of interest.

5. APPROVAL OF BOARD EXECUTIVE COMMITTEE MEETING NOTES

4.1 Board of Health Executive Committee Meeting Notes dated October 2, 2023

01-24 APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES

MOVED BY TESSIER – LAPIERRE: THAT the meeting notes of the Board of Health Executive Committee meeting of October 2, 2023, be approved as distributed.

CARRIED

6. NEW BUSINESS

- *Personal matters about an identifiable individual, including municipal or local board employees*

IN CAMERA

02-24 IN CAMERA

MOVED BY LAPIERRE – TESSIER: THAT this Board of Health Executive Committee goes in camera to deal with personal matters about an identifiable individual, including municipal or local board employees. Time: 12 PM.

CARRIED

RISE AND REPORT

03-24 RISE AND REPORT

MOVED BY TESSIER – LAPIERRE: THAT this Board of Health Executive Committee rises and reports. Time: 12:24 p.m.

CARRIED

It was reported that one personal matter about an identifiable individual, including municipal or local board employees, was discussed and these motions emanated:

04-24 APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE IN-CAMERA MEETING NOTES

MOVED BY NOLAND – TESSIER: THAT this Board of Health Executive Committee approve the meeting notes of the August 16, 2023, in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

05-24 MID-POINT CHECK IN FOR THE MOH/CEO

MOVED BY NOLAND – TESSIER: THAT the Board of Health Executive Committee recommends to the Board of Health the following:

THAT this Board of Health Executive Committee recommend that a mid-point check-in take place for the Medical Officer of Health and Chief Executive Officer; and

THAT Board of Health members and positions that report directly to the MOH/CEO be invited to complete a confidential questionnaire responding to two questions; Things Done Well and Things to do even better;

AND a summary report, prepared by the Board Secretary, be shared with the Board of Health Executive Committee members. Subsequently, the Board Chair would conduct a 1:1 meeting with the MOH/CEO to share the results and the Board would be informed once the process is completed.

CARRIED

06-24 MOH/CEO PERFORMANCE APPRAISALS

MOVED BY TESSIER – NOLAND: THAT, per Board of Health Manual I-IV-10, this Board of Health Executive Committee supports the annual MOH/CEO performance appraisal take place yearly in April;

THAT the Board of Health conduct the annual performance appraisal process as per usual practice;

AND THAT a 360-degree evaluation to be conducted in September 2025 by obtaining feedback from across the organization, peers, and relevant stakeholders. The information gathered would be for professional development purposes and not linked to the formal performance appraisal.

CARRIED

7. ADJOURNMENT

07-24 ADJOURNMENT

MOVED BY LAPIERRE – TESSIER: THAT we do now adjourn. Time: 12:26 p.m.

CARRIED

(Chair)

(Secretary)

APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES

MOTION: THAT the meeting notes of the Board of Health Executive Committee meeting of November 4, 2024, be approved as distributed.

IN CAMERA

MOTION: THAT this Board of Health Executive Committee goes in camera to deal with personal matters about an identifiable individual, including municipal or local board employees. Time:_____.

RISE AND REPORT

MOTION: THAT this Board of Health Executive Committee rises and reports. Time: _____

ADJOURNMENT

MOTION: THAT we do now adjourn. Time: _____