



# Board of Health Executive Committee

Monday, November 4, 2024

11:30 a.m.

Room 344/Hybrid Meeting

MS Teams

**ELECTION OF BOARD OF HEALTH EXECUTIVE COMMITTEE CHAIR FOR 2024**

**MOTION:** *THAT the Board of Health Executive Committee appoint  
\_\_\_\_\_ as the Board of Health Executive  
Committee Chair for 2024.*

**AGENDA**  
**BOARD OF HEALTH EXECUTIVE COMMITTEE**  
**MONDAY, NOVEMBER 4, 2024, AT 11:30 A.M.**  
**MEETING ROOM 344, 3<sup>RD</sup> FLOOR, PUBLIC HEALTH SUDBURY & DISTRICTS**

<b>MEMBERS:</b>	René Lapierre	Abdullah Masood	Ken Noland
	Mark Signoretti	Natalie Tessier	
<b>STAFF:</b>	M. Mustafa Hirji	Rachel Quesnel	France Quirion

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ELECTION OF BOARD EXECUTIVE COMMITTEE CHAIR FOR 2024**

**MOTION:**    *THAT the Board of Health Executive Committee appoint  
\_\_\_\_\_ as the Board of Health Executive  
Committee Chair for 2024.*

4. **REVIEW OF AGENDA / DECLARATION OF CONFLICT OF INTEREST**
5. **APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES**
  - 5.1 **Board of Health Executive Committee Meeting Notes dated October 2, 2023\***

**MOTION:**    *THAT the meeting notes of the Board of Health Executive Committee  
meeting of October 2, 2023, be approved as distributed.*

6. **NEW BUSINESS**
  - *Personal matters about an identifiable individual, including  
municipal or local board employees*

**IN CAMERA**

**MOTION:** *THAT this Board of Health Executive Committee goes in camera to deal with personal matters about an identifiable individual, including municipal or local board employees. Time:\_\_\_\_\_.*

**RISE AND REPORT**

**MOTION:** *THAT this Board of Health Executive Committee rises and reports. Time:\_\_\_\_\_.*

**7. ADJOURNMENT**

**MOTION:** *That we do now adjourn. Time: \_\_\_\_\_ p.m.*

\*attachment



**MINUTES**  
**BOARD OF HEALTH EXECUTIVE COMMITTEE**  
**MONDAY, OCTOBER 2, 2023 – 2 P.M.**  
**VIRTUAL MEETING**

**BOARD MEMBERS PRESENT**

René Lapierre

Mark Signoretti

Natalie Tessier

**BOARD MEMBERS REGRETS**

Abdullah Masood

Ken Noland

**STAFF MEMBERS PRESENT**

Krista Galic (guest)

Rachel Quesnel

France Quirion

René St Onge (guest)

Dr. Penny Sutcliffe

**MARK SIGNORETTI PRESIDING**

**1. CALL TO ORDER**

The meeting was called to order at 2:06 p.m.

**2. ROLL CALL**

**3. REVIEW OF AGENDA / DECLARATION OF CONFLICT OF INTEREST**

The agenda was reviewed and approved as circulated. There were no declarations of conflict of interest.

**4. APPROVAL OF BOARD EXECUTIVE COMMITTEE MEETING NOTES**

4.1 Board of Health Executive Committee Meeting Notes dated August 16, 2023

**09-23 APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES**

***MOVED BY TESSIER – LAPIERRE: THAT the meeting notes of the Board of Health Executive Committee meeting of August 16, 2023, be approved as distributed.***

**CARRIED**

**5. NEW BUSINESS**

5.1 Strategic Planning

5.1.1 Review of engagement findings

5.1.2 Presentation of Draft 2024-2028 Strategic Plan

Dr. Sutcliffe indicated that an overview will be provided of the strategic plan engagement process, as well as the summary of key findings from

the engagement and key changes from the 2018–2022 strategic plan to the 2024–2028 strategic plan.

K. Galic outlined the engagement process that took place with staff, Board of Health, as well as community members and partners following the Board of Health’s approval of the strategic plan engagement plan, [motion 20-23](#). There have been a number of engagement sessions including a senior management executive committee consultation, 7 focus group sessions for staff with 67 staff, a Board of Health session, 5 team-specific sessions, 5 sessions with 25 partners, and an online survey for community members and partners.

It was clarified that there were 67 staff who participated in the focus group sessions and provided input in the strategic planning.

R. St Onge reviewed the overarching findings resulting from all engagement sessions:

- Recommendation for a 5-year strategic plan.
- Generally, good agreement with key aspects of the 2018–2022 Strategic Plan.
- Suggestions provided to update and clarify definitions and explanations.
- Suggestion to distinguish between internally- and externally-focused priorities.
- Articulate how Public Health will action each priority.

The Vision and Mission statements still resonate with the Board of Health and a minor edit to the Mission was recommended to remove “our” in our communities to: *Working with communities to promote and protect health and to prevent disease for everyone.*

There was strong support for the current values of Humility, Trust, and Respect. Suggestions by partners and staff to consider transparency, equity, and accountability, and it is recommended that these be

incorporated under new Public Health commitments that would strengthen each value.

In addition to feedback received during all engagement opportunities, factors identified during SWOT analyses were also considered, including:

- Emergence of new and/or worsening public health challenges.
- Increased prevalence of mis- and dis-information.
- Current political climate surrounding provincial public health system transformations.
- Provincial governments review of public health's mandate and funding policies.

Feedback received regarding the current four priorities, equitable opportunities; meaningful relationships; practice excellence; and organizational commitment, was summarized and proposed revisions reviewed.

- Equitable opportunities to be revised to Equal opportunities for health
  - Added examples of “root causes of health inequities”
  - Further clarified groups/populations commonly experiencing health inequities.

In a response to an inquiry on how to we ensure inclusivity for all without stigmatizing, it was noted that a description has been incorporated under *Equal opportunities for health* priority: *Champion actions to improve health equity at every opportunity by supporting all communities in our*

*service area, including Indigenous, racialized, and all equity-deserving communities, to reach their full health potential.*

- Meaningful relationships to be revised to Impactful relationships
  - Greater emphasis on partnerships, collaborations, and collective impact of meaningful relationships.
  - Added language on approaches respecting individual/group lived experiences, to align with the newly added commitment re: reconciliation.

The members indicated their support for the proposed word, *impactful*.

- Practice excellence to be revised to Excellence in public health practice
  - Added an accountability and transparency statement.
  - Strengthened language around evidence-informed practice, community needs/priorities, and remaining flexible and adaptable.

Language will be incorporated about the scope of PH work under this descriptor to highlight public health resources and investments that are alignment with public health's role/scope.

- Organizational commitment to be revised to Healthy and resilient workforce
  - Emphasized knowledge, skills, and attitudes that support not only effective public health practice but reconciliation as well.
  - Incorporated language to reflect a workforce that is adaptable to the changing public health landscape.

Discussion was held regarding the concept and definition of a resilient workforce.

The revised strategic plan document includes a section on accountability and monitoring and will highlight how we action our strategic plan.

### 5.1.3 Next steps

Pursuant to the tabled motion, the proposed revised strategic plan will be sent electronically to the Board of Health Executive Committee members for their review and support before being included in the October Board agenda package.

Dr. Sutcliffe concluded that the team took into consideration the recent provincial government announcements relating to the public health



system strengthening to ensure the strategic plan highlights PHSD strengths.

A note of thanks will be sent to the strategic plan team from the Board of Health Chair.

**10-23 APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE IN-CAMERA MEETING NOTES**

***Moved by LAPIERRE – TESSIER: THAT the Board of Health Executive Committee, having reviewed and discussed details of the proposed 2024-2028 Strategic Plan, direct the Medical Officer of Health to finalize the plan that will be recommended by the Board of Health Executive Committee to the Board of Health for approval at its November 16, 2023, meeting.***

**CARRIED**

**6. ADJOURNMENT**

**11-23 ADJOURNMENT**

***MOVED BY TESSIER – LAPIERRE: THAT we do now adjourn. Time: 3:01 p.m.***

**CARRIED**

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(Chair)

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(Secretary)

**APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES**

**MOTION: THAT the meeting notes of the Board of Health Executive Committee meeting of October 2, 2023, be approved as distributed.**

**IN CAMERA**

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**RISE AND REPORT**

**MOTION: THAT this Board of Health Executive Committee rises and reports. Time: \_\_\_\_\_**

**ADJOURNMENT**

**MOTION: THAT we do now adjourn. Time: \_\_\_\_\_**