



- Chair:** Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer (Co-Chair)
- Recorder:** Manon Tessier, Divisional Administrative Assistant, Public Health Sudbury & Districts
- Present:** **City of Greater Sudbury (CGS):**
Tyler Campbell, Director, Social Services
- Greater Sudbury Police Service (GSPS):**
Paul Pedersen, Chief of Police **(Co-Chair)**
- Public Health Sudbury & Districts:**
Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer
Dr. Ariella Zbar, Associate Medical Officer of Health and Director, Clinical Services Division
Sandra Laclé, Director, Health Promotion Division and Chief Nursing Officer
Martha Andrews, Health Promoter, Health Promotion Division
Shana Calixte, Manager, Mental Health and Addictions
- Regrets:** **Greater Sudbury Police Service (GSPS):**
Sheilah Weber, Deputy Chief of Police
Daniel Despatie, Inspector, Patrol Operations Division

#	Item	Description of Outcome	Individual Responsible for Further Action and Deadline
1.0	CALL TO ORDER/ROLL CALL	Dr. Sutcliffe called the meeting to order at 2:30 p.m.	
2.0	TERRITORIAL ACKNOWLEDGEMENT	Dr. Sutcliffe acknowledged the ancestral Indigenous territory upon which this meeting was occurring.	
3.0	REVIEW AND APPROVAL OF AGENDA	The agenda was reviewed and approved as distributed.	
4.0	REVIEW AND APPROVAL OF MINUTES – NOVEMBER 16, 2018	The minutes from the November 16, 2018 meeting were approved as distributed. At the last meeting, it was noted that reference to Fire Services was not included within the draft Health Emergency Management Opioid workshop held on March 28, 2018, and it was agreed that further consultation with Fire Services was warranted. Committee members were informed that Sudbury Fire Services were contacted and an update will be shared once it is available.	



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5.0	BUSINESS ARISING FROM PREVIOUS MEETING		
5.1	Harm Reduction Program Enhancement Updates		
	5.1.1 Naloxone	<p>The naloxone program has 23 (one additional since the last report) memorandums of understanding with local agencies. Overall, 29 (an additional three since the last report) agencies have been trained, receiving the “train the trainer” module for the distribution of naloxone. In total, 163 (an additional five since the last report) individuals have been trained across Sudbury and districts.</p> <p>To date, 988 (an additional 311 since the last report) naloxone kits and 222 refills have been distributed to agencies with which Public Health Sudbury & Districts has a Memorandum of Understanding for the administration or distribution of naloxone. This does not include statistics for the naloxone program administered by Réseau Access Network or the pharmacy program.</p> <p>Discussion took place with regards to developing harm reduction messaging to increase awareness around the use and benefits of using naloxone for opioid overdose.</p> <p>ACTION: S. Calixte will work with the Community Drug Strategy Communications Working Group to work on harm reduction messaging to increase awareness of the benefits of using naloxone for opioid overdose.</p> <p>The Community Drug Strategy had received a report that fentanyl-laced heroin, sold under the name of “Purple” or “Purp”, had been found locally and a drug alert was released on February 3, 2019.</p> <p><i>Safe disposal of expired or exposed Naloxone:</i> Eligible agencies who are enrolled in the naloxone program are instructed to record and track the expiry dates of naloxone and to return any kits that are nearing their expiry date. According to the Harm Reduction</p>	S. Calixte



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		<p>Program Enhancement program, the disposal of expired or damaged naloxone is at the discretion of the public health unit who can direct community partners how to dispose of naloxone.</p> <p>Public Health Sudbury & Districts will develop a policy/procedure for safely disposing expired and/or exposed naloxone and it will be shared with the agencies with which Public Health Sudbury & Districts has a Memorandum of Understanding for the administration or distribution of naloxone. It was suggested that the approach could be to simply incorporate this into existing local medication disposal programs (e.g. pharmacy programs, medication clean out).</p> <p>ACTION: S. Calixte will further investigate the procedure for agencies to dispose of expired and/or exposed naloxone at local medication disposal programs.</p>	S. Calixte
	5.1.2 Opioid overdose early warning and surveillance	<p>A data sharing agreement between Public Health Sudbury & Districts and the Greater Sudbury Emergency Medical Services (EMS) is now in place. A “Suspected Opioid Calls” surveillance tool/dashboard was built and is now being tested. The dashboard includes the daily volumes of EMS suspected opioid calls based on paramedic scene/patient assessment, as well as information on the administration of naloxone. It was noted that the system will also have the ability to incorporate an early aberration reporting system algorithm, revealing unexpected increases in suspected or confirmed opioid overdose incidents involving paramedics or visits to emergency departments. A show and tell of the system is planned for the February 21, 2019, Opioid Overdose Early Warning and Surveillance meeting.</p> <p>In order to alert the community of potential harm, the Community Drug Strategy has also established a process to send out information on potential overdoses and other harms from substance use as a result of information they</p>	



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		<p>receive from other community partners (including Greater Sudbury Police Services and outreach organizations). Meetings will be held to discuss roles and establish processes in the event of a drug alert/warning. The processes will also include the process for the after hours/weekend drug alerts.</p> <p>A discussion also took place with regards to the dashboard’s access and whether or not there could be live public access. Community partners would also benefit from a real time portal to communicate with each other.</p> <p>Thoughts were shared and S. Calixte agreed to further investigate and provide an update once it is available.</p> <p>ACTION: <i>S. Calixte</i> will further investigate the feasibility of a live dashboard</p>	S. Calixte
5.2	Needs Assessment and Feasibility Study		
	5.2.1 Funding	A memorandum of understanding for the Supervised Consumption Services Needs Assessment Feasibility Study has been signed with the Canadian Mental Health and Addictions. Pending are the funding agreements from the City of Greater Sudbury and the North East Local Health Integration Network.	
	5.2.2 Community Stakeholder Meeting Minutes <ul style="list-style-type: none"> • October 24, 2018 • December 4, 2018 	<p>The minutes from the October and December 2018 Community Advisory Committee were shared for the committee members’ information. It was noted that the July and September 2018 minutes included in the last Community Drug Strategy Executive Committee meeting package were under a different name “Supervised Injection Site Community” and that the group’s name has now changed to “Supervised Consumption Services Community Advisory Committee”.</p> <p>Executive Committee members were informed that the Advisory Committee minutes, once approved by the Advisory Committee co-chairs, will now be posted to the</p>	



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		<p>Community Drug Strategy webpage, similarly to the minutes from the Steering and Executive committees.</p> <p>The Advisory Committee last met on January 23, 2019. The committee aims to learn more about supervised consumption services and harm reduction while the study is underway so that all committee members are equipped to speak to the study and related issues. The committee is devising a “learning and action plan” to engage in knowledge exchange, starting with a presentation by the Community Drug Strategy Harm Reduction co-chairs about their work. The knowledge exchange will take place at their February 27, 2019, meeting.</p> <p>ACTION: A. Zbar will ensure that the meeting invitation, to attend the knowledge exchange, is extended to members of the Community Drug Strategy Executive Committee</p> <p>At the February meeting, there will be a change in co-chairs from Deputy Chief Al Lekun to incoming Deputy Chief Sheilah Weber. Deputy Chief Lekun expressed his thanks for being part of the committee at the January meeting and many community partners around the table who have long-standing relationships with him thanked him for his hard work over his long career with Greater Sudbury Police Services.</p> <p>Members were also informed that select members of the Advisory Committee will be convening in mid to late February to review a proposal for the research officer position.</p>	A. Zbar
5.2.3	<p>Research/Technical Working Group Minutes</p> <ul style="list-style-type: none"> November 30, 2018 	<p>The minutes from the November 30, 2018, Supervised Injection Services Needs Assessment and Feasibility Study Research/Technical Working Group were included in today’s meeting package, for information purposes. The working group will meet next in mid-February.</p>	



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		<p>The Working Group was commended for their work in developing the ethics application for the Supervised Injection Services Needs Assessment and Feasibility Study. The application was presented by Dr. Zbar, as well as by Renée St Onge, Director and John MacDonald, Foundational Standard Specialist from Public Health Sudbury & Districts, to Health Sciences North Research Ethics Board last evening. An email indicating the Board’s decision is expected to be received within the next few days.</p> <p>Questions and comments related to the scope of the research occurred.</p>	
5.3	Community Drug Strategy Communications Working Group	<p>The next meeting of the Community Drug Strategy Communications Working Group will be held later this month.</p> <p>The working group will now concentrate their efforts on the anti-stigma campaign (in addition to the doors anti-stigma campaign), supervised consumption services, and increasing the community drug strategy’s profile. Further it was suggested at the Executive meeting that the following be brought to the Communications working group:</p> <ul style="list-style-type: none"> • opioid overdose surveillance/dashboard, • naloxone and harm reduction messaging, • best practices for needle exchange, and • disposal of cannabis messaging. <p>It was recommended and agreed that regular updates from the Working Group be received at each Executive Committee meeting.</p> <p>ACTION: <i>M. Tessier</i> will ensure that this item is added as a standing item on future agendas.</p>	M. Tessier
5.4	Needle disposal bins – Greater Sudbury	T. Campbell announced that the business case to acquire funding for three additional bins was approved by City	



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		<p>Council during their 2019 budget deliberation, with the caveat that annual reports be provided each January.</p> <p>The exact locations for the bins will be determined, in consultation with the Sudbury Action Centre for Youth.</p> <p>Concern was addressed with regards to the need for sharing the best practices/raising the awareness related to the needle exchange program and its benefits, as well as for the need for targeted messaging.</p> <p>ACTION: <i>S. Laclé</i> and <i>S. Calixte</i> will ensure that this is taken to the Communications Working Group so that messaging regarding best practices are developed.</p> <p>It was also recommended and agreed that this item be added as a standing item on future agendas.</p> <p>ACTION: <i>M. Tessier</i> will ensure that this item is added as a standing item on future agendas.</p>	<p>S. Laclé S. Calixte</p> <p>M. Tessier</p>
5.5	<p>“Know More” Tour – Health Canada</p> <ul style="list-style-type: none"> Report back on event (1, 2, 3) 	<p>A summary overview of the tour was provided. The tour was well-received and profiled.</p>	
5.6	<p>Disposal of Cannabis</p> <ul style="list-style-type: none"> Briefing Note 	<p>Since the legalization of cannabis in October 2018, inquiries have been made on how to properly and safely dispose of unwanted amounts of the substance.</p> <p>It was recommended that the Community Drug Strategy Executive Committee supports Health Canada’s process for safely disposing of cannabis and further than the process informs local Community Drug Strategy committees’ awareness raising with partners in our community of methods to safely dispose of cannabis.</p> <p>Support to move forward with Health Canada’s process was received from members of the Executive Committee.</p>	



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		Messaging related to the noted process will be developed and shared once finalized. ACTION: <i>S. Calixte</i> will develop and share the messaging related to the proper and safe disposal of cannabis.	S. Calixte
6.0	NEW BUSINESS		
6.1	Terms of Reference	The terms of reference were revised to reflect the current reporting relationship of the Community Drug Strategy committees and approved as submitted.	
6.2	Drug Checking Services – Sudbury Action Centre for Youth	The Social Action Centre for Youth has announced that, as of January 29, 2019, they are beginning to offer drug checking services as a way to support community members in making informed decisions about their use. These include access to both fentanyl test strips, as well as a variety of reagent test kits.	
7.0	STANDING ITEMS		
7.1	Community Drug Strategy Steering Committee <ul style="list-style-type: none"> • Minutes – November 20, 2018 • Minutes – January 22, 2019 	The minutes were shared for the members’ information.	
8.0	ANNOUNCEMENTS	Dr. Sutcliffe extended kudos to the Canadian Mental Health Association – Sudbury/Manitoulin’s ground breaking ceremony that took place yesterday morning to celebrate the future home of the Off The Street Emergency Shelter. The completed building in downtown Sudbury will provide a permanent location for the Off the Street emergency shelter and a harm reduction home.	
9.0	NEXT MEETING	Thursday, May 9, 2019, from 9 to 10:30 a.m.	
10.0	ADJOURNMENT	The meeting was adjourned at 3:34 p.m.	